

Date: Tuesday, January 7, 2020

Kind of Meeting: Regular Meeting

Place: MHS Room 42

Present: Jeffrey Black, Matthew Kahm (left 7:40 pm), Diana Maguire, Maggie Nuss, Kim Palmer, Phillip Quinlan, Joseph Zimmer, Susan Schifley, Judd Spako (student member)

Absent: Jay King

Tony Giannicchi, Superintendent of Schools; Michael Watson, Business Executive; Kristin Colburn, District Clerk; Cory Pecorella, MHS Building Principal; Meghan Janora, ALES Principal; Deputy Arena

Others Present: 0 visitors

- |   |                                 |
|---|---------------------------------|
| 1) Call to Order  | <b><u>Call to Order</u></b>     |
| 2) Pledge to Flag   | <b><u>Pledge</u></b>            |
| 3) Changes to Agenda-Personnel Item a)-Date change; add Executive Session | <b><u>Changes to Agenda</u></b> |
| 4) Public Comment- None   |                                 |
| 5) Approve Agenda   |                                 |

Motion by Quinlan Second by Palmer  
Upon the recommendation of the Superintendent to adopt the agenda of the January 7, 2020 Board of Education Meeting.

**Motion- To Adopt  
BOE Agenda**

8 Yes            0 No            0 Abstain        Motion carried

- |   |  |
|---|--|
| 6) Congrats/Celebrations-   | <b><u>Congrats/<br/>Celebrations</u></b> |
| a) Our ALES gratitude extends to the 9-12 grade chorus and band for their willingness to offer the elementary students the opportunity to hear them perform. It is important for the elementary students to hear what can be in their future in musical instruments and voice as they begin to think about or try their skill within the musical arts. What an amazing performance by the young adults and their teachers in both groups. |  |
| b) A different sound of music filled our halls as Rockin' Santa and his crew paraded through, wishing Happy Holidays and Great Joy to the season and a new coming year. A great way to welcome out 2019 and in 2020!  |  |
| c) Leo Club and National Junior Honor Society collected hats, gloves, scarves and warm coats on our annual Mitten Tree!! Items were donated to local agencies and others to keep our kids warm this winter!   |  |

7) Consent Agenda:

Motion by Nuss Second by Quinlan  
To approve the Consent Agenda.

**Motion- Approval of  
Consent Agenda**

a) Minutes of the regular Board of Education Meeting held on  
December 17, 2019.

b) Action Items – Personnel

**Substitute Teacher**

Angel Lycett

**School Volunteer**

Melinda Pettengill

c) Action Items- Business

**Disposal of Items**

Asset #A00053920 Carpet Sweeper

#A00308550 Floor Scrubber

#A00053923 Rotowash

A00059268 Carpet Extractor

A00091194 Floor Scrubber

A00053913 Data Cabinet (empty and removed from service)

18 textbooks-Applying Life Skills by McGraw Hill Glencoe

24 Textbooks-Preparing for Life and Careers by the Goodheart-Wilcox Company

**Donation of Items to Buffalo Prep**

Grades K - 5 - Math in Focus, Singapore Math, Marshall Cavendish Education (Great Source,  
Houghton

Mifflin Harcourt Supplemental Publishers), 2011Big Books, Workbooks, Student Books,  
Teacher

editions, Extra Practice Books, Enrichment Books, Assessments, School to Home Connection,  
Reteach

Books, Transition Guides

d) CSE Minutes- December 17, 2019 and December 18, 2019

**Presentation**

8 Yes 0 No

0 Abstain

Motion carried

8) Presentation-Cory Pecorella and Deputy Vic Arena- District Safety Plan

9) Discussion-

- a) Final Reading of revised Policy 5672-Information Security Breach and Notification
- b) Final Reading of revised Policy 5681-School Safety Plans
- c) Final Reading of revised Policy 6121-Sexual Harassment in the Workplace
- d) Final Reading of revised Policy 6550-Leaves of Absence
- e) Final Reading of revised Policy 7550-Dignity for All Students

**Discussion**

10) Superintendent's Report-

- a) Reconstruction of Guidance Offices started during the break
- b) Public Presentation for Capital Project on January 14 at 6:00 pm in Multi-Purpose Room and 3:00 pm for staff at ALES
- c) Added graphics to the MHS Locker Rooms

**Superintendent's Report**

11) President's Report-None

12) Student Board Member Report-

- a) Winter Weekend-January 18 and Spirit Days starting 1/13- Denim Day, Decades Day, Color Day, Sports Day, Spirit Day- Theme for dance is Mardi Gras Masquerade

**Student Board Report**

13) Committee Reports-Budget Committee Meeting is on January 21 @ 5:30 pm- email reminder will be sent

**Committee Reports**

14) Correspondence-None

15) Action Items – Business

- a) Motion by Palmer Second by Maguire  
Upon the recommendation of the Superintendent to adopt revised Policy 5672-Information Security Breach and Notification.

**Motion-To Adopt Revised Policy**

8 Yes      0 No      0 Abstain      Motion carried

- b) Motion by Black Second by Quinlan  
Upon the recommendation of the Superintendent to adopt revised Policy 5681-School Safety Plans.

**Motion-To Adopt Revised Policy**

8 Yes      0 No      0 Abstain      Motion carried

- c) Motion by Nuss Second by Kahm  
Upon the recommendation of the Superintendent to adopt revised Policy 6121-Sexual Harassment in the Workplace.

**Motion-To Adopt Revised Policy**

8 Yes      0 No      0 Abstain      Motion carried

- d) Motion by Black Second by Nuss  
Upon the recommendation of the Superintendent to adopt revised Policy 6550-Leaves of Absence.

**Motion-To Adopt Revised Policy**

8 Yes      0 No              0 Abstain      Motion carried

- e) Motion by Palmer Second by Kahm  
Upon the recommendation of the Superintendent to adopt revised Policy 7550-Dignity for All Students.

**Motion-To Adopt Revised Policy**

8 Yes      0 No              0 Abstain      Motion carried

- f) Motion by Quinlan Second by Schifley  
Upon the recommendation of the Superintendent to appoint voting inspectors at the rate of \$125 per election for the Capital Project vote on Tuesday, February 11, 2020 from noon to 9:00 p.m.

**Motion-Approval of Voting Inspectors**

Eileen Shabala      Voting Inspector  
Betty Darcy          Voting Inspector  
Diane Boser          Voting Inspector  
Jean Kessler          Voting Inspector

8 Yes      0 No              0 Abstain      Motion carried

- g) Motion by Nuss Second by Kahm  
Upon the recommendation of the Superintendent to adopt the Rules For Use of Optical Scan Voting Machines and the Submission of Questions or Proposition to be Placed Thereon:

**Motion-To Adopt Rules for Voting Machines**

- 1) The form of ballot and the voting procedure shall conform substantially with the operational requirements of the optical scan voting machines to be used by the District, and with any requirements prescribed by the Election Law of the State of New York for use of optical scan voting machines.
- 2) The optical scan voting machines shall be those owned by the District, but if the District's machines are not available, optical scan voting machines may be obtained from some other source satisfactory to the Board of Education.
- 3) For each optical scan voting machine used, two (2) qualified voters of the District shall be appointed by the Board of Education to act as Election Inspectors.
- 4) The Board of Education shall pay all expenses necessary or incidental to the use or rental, as the case may be, of optical scan voting machines, including but not limited to the operation, calibration, maintenance and securing thereof and the training of the Election Inspectors in the use thereof.

- 5) Immediately before any optical scan voting machine is used at meetings, elections or votes, annual, special or however otherwise denominated or designated, the Election Inspectors shall examine and calibrate it and see that the machine is, in all respects, in proper condition for use. The Election Inspectors shall also ensure that the configuration of the voting area provides for voter privacy.
- 6) Each optical scan voting machine shall remain locked against voting, and the paper ballots cast through the optical scan voting machine shall be secured and retained, for the period of thirty (30) days following the meeting, election or vote at which same has been used and as much longer as may be necessary or advisable because of existing or threatened contest over the result of the meeting, election or vote, except as otherwise provided by the Education Law of the State of New York.
- 7) Any proposition to be voted upon, when presented other than by the Board of Education and except where required by law to be stated in the published notice of meeting, election or vote, must be set forth in such manner as to conform to the requirements of the Education Law of the State of New York, and must be presented in a petition bearing the signatures of twenty-five (25) qualified voters, or 5% of the number of qualified voters voting in the previous annual vote - whichever is greater, of the School District (except where the number of signatures is specified in said Education Law in which case the provisions of the Education Law shall apply) and filed with the Board of Education not less than thirty (30) days before the meeting, election or vote, unless otherwise prescribed by law.
- 8) Any question or proposition to be voted upon when required by law to be stated in the published notice of meeting, election or vote and prescribed other than by the Board of Education, must be presented by petition as set forth in rule 7 above and filed with the Board of Education not less than fifty-five (55) days before the meeting, election or vote unless otherwise prescribed by law.
- 9) Any question or proposition to be presented by the Board of Education must be set forth in a resolution adopted at a meeting of the Board not less than fourteen (14) days prior to the meeting, election or vote, except as to a question or proposition required by law to be stated in the published notice of the meeting, election or vote, in which event such resolution must be adopted at a meeting of the Board not less than fifty (50) days before the meeting, election or vote, except that the fifty (50) day time limitation shall not apply to a special meetings called under the provisions of Section 2007 subdivision 3, paragraph a. of the Education Law of the State of New York.
- 10) In the event that any question or proposition to be voted upon is too lengthy to be placed upon the ballot to be used in conjunction with the optical scan voting machines, an abstract of such question or proposition shall be placed thereon in such form as may be prescribed by the Board of Education of the District, concisely stating the purpose and effect and setting forth and indicating generally and briefly the subject matter of the question or proposition. Wherever the question is excessively lengthy as above described, a sufficient number of copies thereof shall be available at the voting place in order that each voter may be furnished with a copy thereof before voting.
- 11) Where circumstances require that the form of ballot, type or ballot label be different from that prescribed by the Election Law of the State of New York, the form of ballot, type or ballot label shall conform to that required by such circumstances.

12) Except as may otherwise be required by law, the Cattaraugus County Board of Elections shall have no jurisdiction with regard to the use of optical scan voting machines in connection with any school district meeting, election or vote.

13) Except as may be otherwise required by law, the Board of Education shall have sole discretion in determining when optical scan voting machines shall be used.

8 Yes      0 No      0 Abstain      Motion carried

16) Action Items – Personnel

a) Motion by Palmer Second by Black  
Upon the recommendation of the Superintendent to accept the resignation of **David Peters Sr.** from the position of School Bus Driver, effective December 17, 2019.

**Motion-To Accept Resignation**

8 Yes      0 No      0 Abstain      Motion carried

b) Motion by Black Second by Maguire  
Upon the recommendation of the Superintendent to appoint **Sandra Peters** to the 10 month, part-time position of School Bus Driver at the rate of \$20.01 per hour. The probation period will begin 1/6/20 and ending 1/6/21. (Mike Fortuna)

**Motion-Approval of Appointment**

8 Yes      0 No      0 Abstain      Motion carried

17) New Business- None

18) Motion by Quinlan Second by Kahm  
To Enter Executive Session at 6:59 p.m. to discuss matters that will imperil the public safety if disclosed.

**Motion-To Enter Executive Session**

8 Yes      0 No      0 Abstain      Motion carried

19) Motion by Black Second by Palmer  
To Return to Regular Session at 7:47 p.m.

**Motion-To Re-enter Regular Session**

7 Yes      0 No      0 Abstain      Motion carried

20) Adjournment

**Motion-To Adjourn**

Motion by Quinlan Second by Palmer  
To adjourn at 7:48 p.m.

7 Yes      0 No      0 Abstain      Motion ca